

TOM GREEN COUNTY



San Angelo, Texas

OFFICE OF THE County Auditor

February 7, 2019

The Honorable Fred Buck
Justice of the Peace, Precinct 3
3052 N. Bryant Blvd
San Angelo, Texas 76903

Dear Judge Buck,

We recently completed our review of your office's financial records for the months of October 2017 through June 2018. Included in the review were the Treasurer's receipts and deposit reports for your office, Justice of the Peace, Precinct 3 receipts, receipt journals by fund and fee code, till balance reports, Citations Count Report, scanned citations and warrants, and the Official Justice of the Peace Precinct 3 monthly reports.

We found several cases where the offense code statute in Odyssey did not match the statute on the citation. This has been referred to the IT Department by your office. We also found several instances of tickets not being scanned into Odyssey, which have now been corrected. All citations should be scanned to provide a good audit trail for both your office and ours.

There were a few instances in which the time payment fee was not added correctly. The time payment fee should be added if a person "pays any part of a fine, court costs, or restitution on or after the 31st day after the date on which a judgment is entered assessing the fine, court costs, or restitution." We recommend adding the time payment fee in accordance with LGC 133.103.

We appreciate your cooperation and willingness to help provide the information we needed to perform this review. If you should have any questions, please do not hesitate to contact me.

Very cordially,

A handwritten signature in black ink that reads "Nathan Craddock". The signature is written in a cursive, flowing style.

Nathan Craddock
County Auditor

Cc: The Honorable Jay Weatherby
District Judge, 340th District

The Honorable Commissioners Court
Tom Green County, Texas