

TOM GREEN COUNTY



OFFICE OF THE COUNTY AUDITOR

July 12, 2024

The Honorable Nick Hanna
Tom Green County Sheriff
222 West Harris Avenue
San Angelo, Texas 76903

Dear Sheriff Hanna,

In our most recent review of the financial activity of the Jail, we examined the bank reconciliations, Core receipts, journals, and disbursements. We reviewed the inmate medical payments, transfers from the Inmate account to the Commissary account, and vice versa. We also checked the Commissary bank and Quicken account activity to include invoices and deposits.

While reviewing the commissary account activity in Quicken, we discovered that two checks had not been scanned with their invoices. These checks were drawn on the previous depository, so we were not able to access images online either. However, during our exit interview with your staff, we learned that new procedures had been implemented since the discovery of these two missing check images. Now, your office makes hard copies of all checks and related invoices before scanning them as digital copies. This ensures multiple backups in case a single copy goes missing.

This concludes our review of your office for the time-period of October 2022 to March 2023. Your staff was extremely helpful to us. Thank you for your cooperation with this process. If you have any questions about the review, please feel free to contact my office.

Very cordially,

A handwritten signature in black ink that reads "Nathan Cradduck". The signature is written in a cursive, flowing style.

Nathan Cradduck
County Auditor

Cc: The Honorable Jay Weatherby
District Judge, 340th Judicial District

The Honorable Commissioners Court
Tom Green County