

TOM GREEN COUNTY



OFFICE OF THE COUNTY AUDITOR

August 9, 2024

The Honorable Susan Werner
Justice of the Peace, Precinct 1
122 W. Harris Ave.
San Angelo, TX 76903

Dear Judge Werner,

We recently completed our review of your office's financial records for the months of October 2022 through September 2023. Included in the review were the Treasurer's receipts and deposit reports for your office, Justice of the Peace, Precinct 1 receipts, receipt journals by fund and fee code, till balance reports, citations count report, scanned citations and warrants, and the Justice of the Peace Precinct 1 monthly reports presented to Commissioners Court. The review included fee collections and cash receipts from iCON (Net Data).

During the review of credits issued to defendants, we found that seven cases valued at \$1,866.90 had been granted jail credits without the complete documentation of the defendants' incarceration scanned into iCON. Since jail credits hold the same value as cash for settling cases, it is imperative to ensure all documentation is accurate and complete. We recommend promptly scanning records received from defendants into iCON. Without this documentation, we cannot ensure the jailings meet the statutory requirements outlined in Code of Criminal Procedure Articles 45.041 and 45.048 and were properly awarded against the case.

We appreciate your cooperation and willingness to help provide the information we needed to perform this review. If you should have any questions, please do not hesitate to contact me.

Very cordially,

A handwritten signature in black ink that reads "Nathan Cradduck". The signature is written in a cursive, flowing style.

Nathan Cradduck
County Auditor

Cc: The Honorable Jay Weatherby
District Judge, 340th Judicial District

The Honorable Commissioners Court
Tom Green County, Texas