

## Tom Green County Commissioners' Court March 12, 2002

The Commissioners' Court of Tom Green County, Texas, met in Regular Session March 12, 2002, in the Edd B. Keyes Building, with the following members present:

Clayton Friend, Commissioner of Precinct #1  
 Jodie R. Weeks, Commissioner of Precinct #3  
 Richard Easingwood, Commissioner of Precinct #4 (Arrived at 8:55 during discussion of item #6)  
 Michael D. Brown, County Judge  
 Elizabeth McGill, County Clerk and Ex-officio Clerk of the Commissioners' Court

Commissioner Bookter, Precinct 2, was absent.

Clerk's Note: Due to electronic failure, there are no tape recordings of this meeting.

**County Judge, Mike Brown, called the meeting to order at 8:38 AM**

The Pledge of Allegiance was recited and Reverend Jackie Allen, Senior Pastor of Miracle Temple Church of God in Christ, offered the invocation.

**3. Judge Brown moved to approve the Consent Agenda as presented. Motion was seconded by Commissioner Friend:**

- A. Approved the minutes from the Regular Meeting February 26, 2001.
- B. Approved the Minutes of the Accounts Allowable from 2/27/02 – 3/5/02 in the amount of \$993,432.68 and from 3/6 – 12/02 in the amount of \$404,463.17 for a total of \$1,397,895.85; Purchase Orders from 2/25/02 – 3/01/02 in the amount of \$126,244.31 and from 3/4 - 8/02 in the amount of \$34,564.91, for a combined total of \$160,809.22.**
- C. Accepted the Personnel Actions as presented:

The following salary expenditures are being presented for your *Approval*:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTION</u>	<u>EFF. DATE</u>	<u>GRADE /STEP</u>	<u>SALARY</u>	
Barron, Donald W.	Juv Detention (043)	Salary Increase	03/06/02	Standby	\$ 6.00	/HR
Davis, Robert L.	Juv Detention (043)	Salary Increase	03/06/02	Standby	\$ 6.00	/HR
Angermeier, Rupert L.	Juv Probation (056)	New Hire	03/01/02	N/A	\$ 958.33	S/M
Lara, Gene B.	Road & Bridge 1/3	New Hire	03/04/02	13/1	\$ 717.58	S/M
Lopez, Isaac K.	RKR Post Adjud	New Hire	02/26/02	N/A	\$ 750.00	S/M
Martinez, Faye	RKR Post Adjud	New Hire	02/25/02	N/A	\$ 563.33	S/M
Vasquez, Xavier	RKR Post Adjud	New Hire	03/11/02	Standby	\$ 8.50	/HR

The following personnel actions are presented for *Acknowledgement* and as a matter of record:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTION</u>	<u>EFF. DATE</u>	<u>GRADE /STEP</u>	<u>SALARY</u>	
Derrick, Chester R.	Parks	Retirement	03/31/02	11/4	\$ 700.77	S/M
Clark, Dennis W.	RKR Post Adjud	Resignation	03/21/02	Standby	\$ 8.50	/HR
Martinez, Faye	RKR Post Adjud	Resignation	02/27/02	N/A	\$ 563.33	S/M
Flores, Leandro	Road & Bridge 2/4	Retirement	12/31/01	14/1	\$ 754.35	S/M
Guzman, Farrah J.	CSCD (255)	Funding Change	01/16/02	N/A	\$ 735.83	S/M
Hale, Kerrie M.	CSCD (218)	Salary Increase	03/01/02	N/A	\$1036.92	S/M
Schaefer, Gary M.	CSCD (218)	Trnsfr & Promotion	03/01/02	N/A	\$1551.04	S/M

- D. Accepted February 2002 County Indigent Health Care Program Financial Activity Report as a matter of record.
- E. Approved Notice of Communication Line Installation by Verizon starting at 65 feet south of the intersection of old US Hwy 87 ( Old Sterling City Highway) on Graston Road in the west ROW to directly bury for 86 feet in a Southerly direction to end at this point, all to be a minimum of 36 inches in depth and within 5 feet of the right of way.
- F. Approved Notice of Communication Line installation starting at 260 feet west of intersection of Llano Street, on Fourteenth Street, in the south ROW to directly bury for 280 feet in a westerly direction to end at this point, all to be a minimum of 30 inches in depth and within 3 feet of ROW in Precinct 3.
- G. Acknowledged County Judge's and County Clerk's Certification of Education Hours as a matter of record.
- H. Acknowledged letter of preclearance issued by the Department of Justice on January 3, 2002 as a matter of record.

4. Herb Straach, of Templeton Construction, updated the Court on the Tom Green County Justice Center's progress. He reported that the conduit and wiring are being installed on the second floor. The intercom and fire alarms are being installed. The prep work, painting and clean-up by the inmates is behind. The grid ceilings and dry walls are going up in the courtrooms. The masonry work on the first floor is almost completed. Paint, taping and floating is proceeding in the courtrooms. Air conditioning grills are being installed on the first floor.
5. **Commissioner Friend moved to approve the acceptance of an \$11,829.00 Loan Star Libraries Grant from the Texas State Library & Archives Commission. Commissioner Weeks seconded the motion and all voted in favor.**
6. Al Torres, of Torres Architectural firm, presented the design development of the proposed expansion and renovation of the Tom Green County Library Downtown Branch located in the Edd B. Keyes Building. The renovation will include an elevator and a staircase, inside the library connecting the main floor and the lower level. There will be a multipurpose children's area on the lower level as well as an expanded adult fictional area, a computer classroom area, an expanded magazine area, more tables and seating areas and some renovations to the mall area of the building. Projected cost for this project will be approximately \$1,234,000.00. The library board and staff will be seeking various funding grants as well as conducting numerous fund raisers to be used toward this expansion and renovation.  
**Commissioner Weeks moved to accept the Design Development Documents as presented by the Architect, Al Torres, of the expansion and renovation of the Tom Green County Library, located in the Edd B. Keyes Building. Motion was seconded by Commissioner Friend and all voted in favor.**
7. **Commissioner Easingwood moved to authorize Larry Justiss and the Library Board to seek a grant consulting firm to assist them with grant applications and authorized up to \$25,000.00 to pay for these services, with funding to be taken out of the Hughes fund. The motion was seconded by Judge Brown and all voted in favor.**
8. **Commissioner Weeks moved to approve the acceptance of the TIF Community Networking Grant for a total sum of \$500,835.00. The motion was seconded by Commissioner Friend and all voted in favor.**
9. **Judge Brown moved to authorize the payment of \$500.00, to be taken from the Library budget, to assist with the 10% matching fund for the TIF Community Networking Grant. The motion was seconded by Commissioner Friend.**
10. **Judge Brown moved to set April 5, 2002 as the opening date for RFP 02-005 Community Network Hosting Services and RFP 02-006 Community Network Web Development. The motion was seconded by Commissioner Friend and all voted in favor.**
11. The consideration of approval of contract for hiring a project manager for the San Angelo Area Community Network under the CN2 grant was passed until March 26, 2002.
12. **Judge Brown moved to request a "detailed" invoice from Texas Telcom for Consulting Services on TIF Community Networking Grant. Commissioner Weeks seconded the motion and all voted in favor.**
13. **Judge Brown moved to accept World Com as the County's internet provider and authorize Judge Brown to sign all necessary documentation. Commissioner Weeks seconded the motion and all voted in favor.**
14. Becky Harris, Director of the Roy K. Robb Facility, and Lane Jackson, Veribest ISD Superintendent, gave a report regarding TEA (Texas Education Association) Recommendations regarding the curriculum for the RKR residence that included accreditation for the courses required by the RKR counselors, and suggested adjunction of the counselors to the staff of Veribest ISD. Currently, the Counselors have 3 hours curriculum and the Veribest ISD has 4 hours. The County required curriculum would meet the state's requirement for school curriculum and allow the residence to earn credit for 7 hours curriculum instead of only 4, which would also meet TEA's recommendation for longer hours per day of studies. The Chemical Dependency, Resocialization and Psychology/Sociology classes could be meshed into the days school curriculum for credits toward graduation. The operation expenses will continue to be the only expense to the County.  
**Judge Brown moved to allow Veribest ISD to hire Becky Harris as an Administrator for the Veribest ISD and to allow the adjunction of Counselors as Veribest ISD adjunct teachers. Commissioner Friend seconded the motion and all voted in favor.**
16. Curtis Nelson presented a preliminary plat for the Big Sky Estates Subdivision. He explained That Concho Valley Rural Co- op would be the electric provider and Concho Rural Water would provide the water lines. He presented flood plain locations with drainage contour on one side. Mr. Curtis will pay his subdivision fees prior to final Court approval.  
**No action was taken by the Court.**
20. Scott Turner of Data Management, a San Angelo based Company, and Dianna Spieker, County Treasurer, presented the pros and cons of time clock management over manual time

sheets. Ms. Spieker explained to the Court that this would streamline the payroll procedures in her office by going on time clocks. They recommended trying the time clock in limited departments to be able to demonstrate the management savings.

**Judge Brown moved to purchase a time clock for one building with a 1 to 10 user license to be tested for management savings and accuracy, at a cost of \$3,047.90, to be paid out of contingency. Commissioner Weeks seconded the motion and all voted in favor.**

**15. Commissioner Friend moved to add Tract 14, Concho East Estates, located on Twins Lane, to be added to the 911 data base for addressing purposes only. Commissioner Weeks seconded the motion and all voted in favor.**

17. The consideration for the replat to combine Tract 11 & 12 , in Section 7, Block 15 of the Dove Creek Subdivision was passed until the March 26<sup>th</sup>, 2002 meeting.

**18. Judge Brown moved to set April 8<sup>th</sup>, 2002 as the opening date for sealed bids on RFB-02-007 “Sale of 1992 Wrecked pick-up truck”. Motion was seconded by Commissioner Friend and all voted in favor.**

**19. Judge Brown moved to set April 8<sup>th</sup>, 2002 as the opening date for sealed bids on RFB 02-008 “Janitorial Supplies”. Commissioner Friend seconded the motion and all voted in favor.**

21. Joe Lane, Information Technology Director, updated the Court regarding the Software Groups upgrade to make adjustments for SB 7. He has made comparisons for the cost of IBM computers as compared to Dell. Based upon miscellaneous charges, the cost are about the same. Lease/purchase options are also available. The installation of cables in the Justice Center is proceeding on schedule. **The options will be passed until the March 26<sup>th</sup>, 2002 meeting.**

**22. Commissioner Weeks moved to adopt the Resolution of the Tom Green County Commissioners’ Court declaring the week of March 17<sup>th</sup> to 23<sup>rd</sup>, 2002 as National Agriculture Week in Tom Green County. Commissioner Easingwood seconded the motion and all voted in favor.**

**23. Judge Brown moved to approve the expenditure of \$497.00 for the purchase of a 30 feet X 3 feet banner, bumper stickers and other items depicting County Government Week. Commissioner Friend seconded the motion and all voted in favor.**

**24. Commissioner Weeks moved to approve the hiring of a part time employee for Parks/Solid Waste Collections at the Grape Creek location on Saturdays for 10 hours at a rate of \$6.15 per hour. Commissioner Friend seconded the motion and all voted in favor.**

25. The supplement and amendment to Interlocal Agreement Texas Political Subdivision Workers Compensation Joint self-insurance fund was passed until the March 26, 2002 meeting.

**26. Commissioner Weeks moved to approve the purchase of the 2002 Redbook Update Computer Program for Indigent Health Care at a cost of approximately \$800.00. Judge Brown seconded the motion and all voted in favor.**

27. Issues relating to Revenues/Expenditures/Usage of the Wall Solid Waste Collection site was passed.

28. The Regulations regarding Sexually Oriented Businesses was passed for further review.

**29. The Court took no action regarding the Tom Green County Subdivision and Manufactured Home Rental Community Development Regulations.** Commissioner Weeks will meet again with David Thurbon regarding the jurisdictions for the City and the County of the ETJ area for plat approvals.

**30. Judge Brown moved for the approval of the following line item transfers:**

**Fund: 001 General Fund**

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
081	Parks & Solid Waste 0572 Hand tools & Equipment	165.17	
081	Parks & Solid Waste 0470 Capitalized Equipment		165.17
081	Parks & Solid Waste 0572 Hand Tools & Equipment	650.00	
081	Parks & Solid Waste 0514 Special Projects		650.00
078	Indigent Health Care 0301 Office Supplies	800.00	
078	Indigent Health Care 0108 Salary/Part-time		800.00
083	Library 0105 Salary/Employees		500.00
085	CN2 TIFB 0675 Professional Fees	500.00	
005	Veteran’s Service 0109 Salary/Supervisor		615.00
005	Veteran’s Service 0201 FICA/Medicare		47.00
005	Veteran’s Service 0203 Retirement		48.00
192	Contingency 0601 Reserve	710.00	

078	Indigent Health Care	0397 Health Care Cost(8%GRTL)		4,189.00
192	Contingency	0601 Reserve	4,189.00	
090	Extension Service	0427 Auto Allowance	2,586.00	
192	Contingency	0601 Reserve		2,586.00
146	Webb Building	0440 Utilities	4,000.00	
192	Contingency Fund	0601 Reserve		4,000.00

**Commissioner Friend seconded the motion and all voted in favor.**

**Future Agenda Items:**

1. Draw another name for Grievance Committee
2. Consider lease for ATM area.

**Announcement:**

1. Next Commissioners' Court Meeting will be March 26th , 2002.
2. Be sure to go vote today.

**Meeting was adjourned at 11:28 AM**

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Michael D. Brown, County Judge

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Elizabeth McGill, County Clerk and Ex-officio Clerk  
of the Commissioners' Court

## CIHCP MONTHLY FINANCIAL/ACTIVITY REPORT

County Name Tom Green CountyReport for the Month/Year of February, 2002

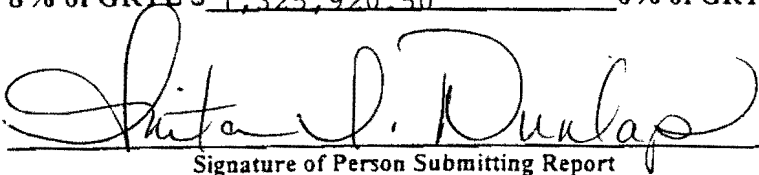
## I. Application/Case Data

	Cases	Persons
Applications Approved During Report Month	28	30
Applications Denied During Report Month	33	35

## II. Creditable Expenditure During Report Month

Physicians Services	1. 20,954.54	
Prescription Drugs	2. 24,539.50	
Hospital, Inpatient Services	3. 118,045.59	
Hospital, Outpatient Services	4. 69,546.02	
Laboratory/X-Ray Services	5. 11,600.88	
Skilled Nursing Facility Services	6. -0-	
Family Planning Services	7. -0-	
Rural Health Clinic Services	8. -0-	
State Hospital Contracts	9. -0-	
Optional Services	10. 2,344.14	
Total Expenditures (Add #1-#10)		11. 247,030.67
Reimbursements Received	12. ( 15,451.69 )	
6% Case Review Findings (\$ in error)	13. ( -0- )	
Total to be deducted (Add #12-#13)		14. ( 15,451.69 )
Credit to State Assistance Eligibility/Reimbursement (#11 minus #14)	15. 231,578.98	

STATE FISCAL YEAR (Sept 1 - Aug 31) TOTAL \$ 618,861.93General Revenue Tax Levy (GRTL)\$ 16,574,006.218% of GRTL \$ 1,325,920.50 6% of GRTL \$ 994,440.37



Signature of Person Submitting Report

3-6-02  
Date

Print Name and Title Anita I. Dunlap, Tom Green County Indigent Health Care Administrator

Eligible Cases 141  
Eligible Individuals 150

Ineligible Cases 134  
Ineligible Individuals 141

# TEXAS ASSOCIATION OF COUNTIES JUDICIAL EDUCATION RECORD

**Reporting Period: 9/1/01 - 8/31/02**

---

Hon. Michael D. Brown

Term:

Judge

1/1/95 - 12/31/02

Tom Green County

112 West Beauregard Avenue

San Angelo, TX 76903

Phone: (915) 653-3318

FAX: (915) 659-3258

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9/1/01 Carry Forward From FY01 (9/1/00-8/31/01)	16.00
9/26/01 Far West Texas Judges & Commissioners Conference, Lajitas	3.25

***You have met your education requirement for this reporting period. You may carry forward to the next reporting period 3.25 hours.***

**If you are EXEMPT, please disregard the above education requirement.**

According to the Court of Criminal Appeals Rules of Judicial Education Rule 2 d.  
*"A constitutional county judge is exempt from the continuing judicial education requirement for any fiscal year for which the judge files an affidavit with the Registrar stating that the judge does not perform judicial functions."*

Judges claiming this exemption must submit an affidavit claiming exemption each reporting period to the Texas Association of Counties.

**COUNTY & DISTRICT CLERKS'  
ASSOCIATION OF TEXAS**

*CERTIFICATE OF COMPLETION*

*AWARDED TO*  
**ELIZABETH MCGILL**  
**County Clerk**

*For completing the required 20 Hours of Continuing Education for 2001  
as prescribed in Section 51.605 of the Texas Government Code*

*In witness therefor, recognition is hereby made this January, 2002.*

*Gail M. Turley*  
\_\_\_\_\_  
Gail M. Turley, President

*Mark Hamlin*  
\_\_\_\_\_  
Mark Hamlin, Vice President

McGILL, ELIZABETH

384 of 439

Area: 3

TOM GREEN County: County Clerk

124 W. BEAUREGARD, SAN ANGELO, TEXAS 76903  
915-659-6553

Start Date: 01-01-2001

Certification?: YES ( 44.0 hours)

Date	What Attended	Hours
01-11	A&M	13.5
06-14	Annual Conference	14.5
04-27	UT Austin	8.5
03-23	Area Meeting	2.5
01-10	Registry of the Court	1.5
01-11	Fraudulent Filings	1.0
04-26	Registry of the Court	1.5
04-26	Fraudulent Filings	1.0
Total Hours for Year:		44.0

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U.S. Department of Justice

Civil Rights Division

JDR:RPL:TGL:par  
DJ 166-012-3  
2001-3669

*Voting Section - GSJ  
950 Pennsylvania Avenue, N.W.  
Washington, DC 20530*

January 3, 2002

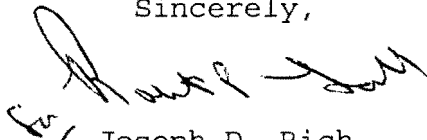
Robert T. Bass, Esq.  
Allison, Bass & Associates  
208 West 14<sup>th</sup> Street  
Austin, Texas 78701-1645

Dear Mr. Bass:

This refers to the 2001 redistricting plans for the commissioners court, justice of the peace, and constable districts, and the realignment of voting precincts for Tom Green County, Texas, submitted to the Attorney General pursuant to Section 5 of the Voting Rights Act, 42 U.S.C. 1973c. We received your submission on November 8, 2001; supplemental information was received through January 2, 2002.

The Attorney General does not interpose any objection to the specified changes. However, we note that Section 5 expressly provides that the failure of the Attorney General to object does not bar subsequent litigation to enjoin the enforcement of the changes. In addition, as authorized by Section 5, we reserve the right to reexamine this submission if additional information that would otherwise require an objection comes to our attention during the remainder of the sixty-day review period. See the Procedures for the Administration of Section 5 (28 C.F.R. 51.41 and 51.43).

Sincerely,

  
Joseph D. Rich  
Chief, Voting Section

Enclosure

**Tom Green County Library**  
113 West Beauregard  
San Angelo, Texas 76903  
915-655-7321

March 6, 2002

The projected budget for the expansion of the Tom Green County Library broken down into categories of expenditures is as follows:

Building Construction	\$ 900,000.00
Information Technology	\$ 8,000.00
Book Shelving	\$ 92,000.00
Telephone System	\$ 15,000.00
Security System	\$ 20,000.00
Furniture	\$ 116,000.00
Microfilm Reader Printer	\$ 8,000.00
Asbestos Removal	\$ 75,000.00
<b>TOTAL</b>	<b>\$1,234,000.00</b>

**RESOLUTION OF THE TOM GREEN COUNTY  
COMMISSIONERS' COURT**

**WHEREAS**, the week of March 17 to 23, 2002, is NATIONAL AGRICULTURE WEEK IN TEXAS, as proclaimed by Texas Agriculture Commissioner Susan Combs, and

**WHEREAS**, throughout our history people have confirmed the vast resources of our land, and

**WHEREAS**, Sam Houston reported to the President of the United States, "I have traveled near 500 miles across Texas, and am now enabled to judge pretty near correctly of the soil, and the resources of the Country, and I have no hesitancy in pronouncing it the finest country to its extent upon the globe," and

**WHEREAS**, T.R. Fehrenbach wrote, "Our ancestors came to Texas in search of land. And land became the basis of the Texas dream," and

**WHEREAS**, Davy Crockett said, "I must say as to what I have seen of Texas, it is the garden spot of the world, the best land and the best prospects for health I ever saw; and I do believe it isa fortune to any man to come here," and

**WHEREAS**, agriculture is all around us - on farms and ranches, in chemistry, communications, rural economics, international business and satellite and computer technologies. Each and every Texan has a vital stake in agriculture, and

**WHEREAS**, Texas' farmers and ranchers have made agriculture the second-largest industry, generating \$80 billion for the state's economy annually, and

**WHEREAS**, the Lone Star State leads the nation in the number of farms and ranches, with almost 80 percent of the land involved in some form of agricultural production -- including livestock, crops, aquaculture, horticulture and forestry, and

**WHEREAS**, Texas agriculture produces large quantities of high quality food and fiber, and plays a major role in health and nutrition as well as in water conservation, rural economic development, global trade and the preservation of the environment, and

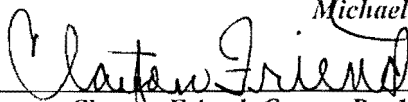
**WHEREAS**, it is an industry that continues to meet the ever-increasing needs of consumers in Texas, and around the world. Now, therefore

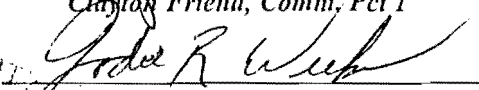
**BE IT RESOLVED**, that the Commissioners' Court of Tom Green County declares this National Agriculture Week in Tom Green County, and

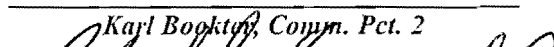
**BE IT FURTHER RESOLVED**, that the commissioners' court urges everyone in our area to learn more about the role of agriculture here, share that knowledge with the young people in our area, and recognize the farmers, ranchers and their families who contribute so much to this county, this state, this nation and the world.

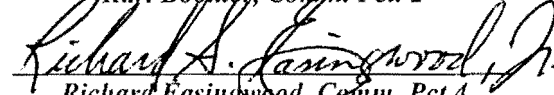
**THEREFORE, IN OFFICIAL RECOGNITION WHEREOF**, we, the undersigned do hereby affix our signatures this 12<sup>th</sup> day of March 2002.

  
\_\_\_\_\_  
Michael D. Brown, County Judge

  
\_\_\_\_\_  
Clayton Friend, Comm. Pct 1

  
\_\_\_\_\_  
Jodie R. Weeks, Comm. Pct 3

  
\_\_\_\_\_  
Karl Bookton, Comm. Pct. 2

  
\_\_\_\_\_  
Richard Easingwood, Comm. Pct 4

ATTEST:

  
\_\_\_\_\_  
Elizabeth (Liz) McGill, Tom Green County Clerk



# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

February 27, 2002

Fund: 001 General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
081 Parks & Solid Waste	0572 Hand Tools and Equipment	165.17	
081 Parks & Solid Waste	0470 Capitalized Equipment		165.17
081 Parks & Solid Waste	0572 Hand Tools and Equipment	650.00	
081 Parks & Solid Waste	0514 Special Projects		650.00

To purchase a power scythe for river bank edges.

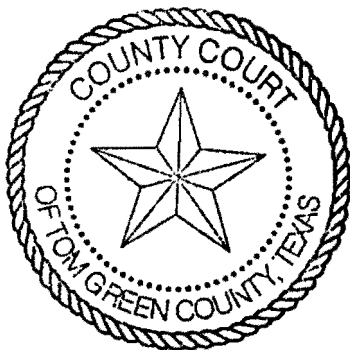
*Myron Schmeckel*  
\_\_\_\_\_  
Department Head

3-12-02  
\_\_\_\_\_  
Date Approved by Commissioners Court

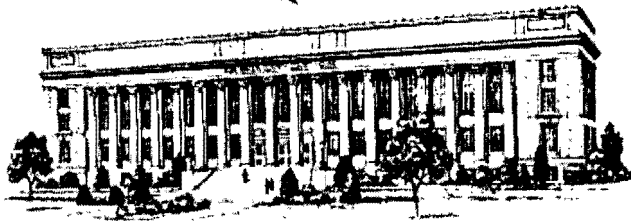
*Gene P. Lee*  
\_\_\_\_\_  
Auditor

*Michael D. Brown*  
\_\_\_\_\_  
County Judge

*Elizabeth McBell*  
\_\_\_\_\_  
Attest - County Clerk



# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

*Agenda Item #26*

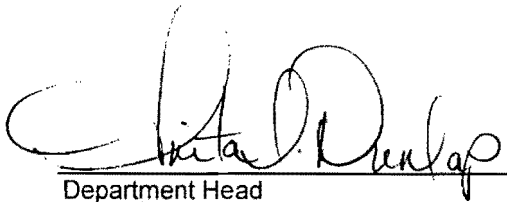
Michael D. Brown  
County Judge

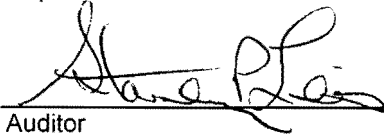
March 11, 2002

Fund: 001 General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
078 Indigent Health Care	0301 Office Supplies	800.00	
078 Indigent Health Care	0108 Salary/Parttime		800.00

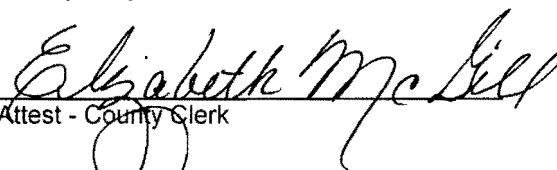
To transfer funds for red book computerized program.

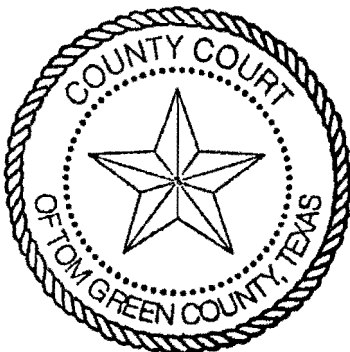
  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Auditor

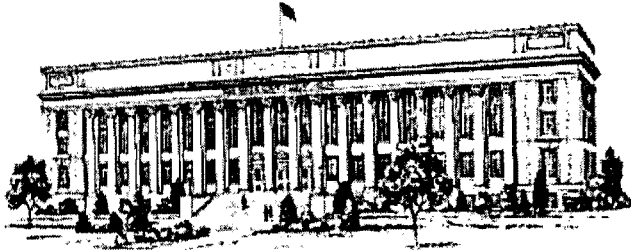
3-12-02  
Date Approved by Commissioners Court

  
\_\_\_\_\_  
County Judge

  
\_\_\_\_\_  
Attest - County Clerk



**COMMISSIONERS' COURT  
TOM GREEN COUNTY**



**Line Item Transfer**  
*Agenda Item #9*

Michael D. Brown  
County Judge

March 1, 2002

Fund: 001 General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
083 Library	0105 Salary/Employees		500.00
085 CN2 TIFB	0675 Professional Fees	500.00	

**Reason**

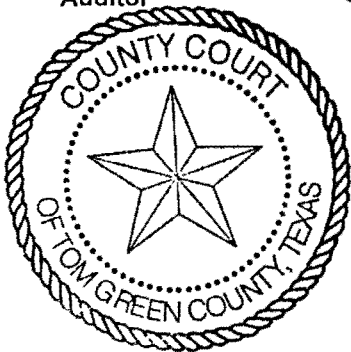
Reallocation of funds to provide for match requirement of grant. Available funds in library budget due to turnover of personnel.

*Larry D. Pate*  
\_\_\_\_\_  
Department Head

*3-12-02*  
\_\_\_\_\_  
Date Approved by Commissioners' Court

*Steve P. Lee*  
\_\_\_\_\_  
Auditor

*Michael D. Brown*  
\_\_\_\_\_  
County Judge



*Elizabeth Mc Gill*  
\_\_\_\_\_  
Attest - County Clerk

## MEMO

February 4, 2002

To: Commissioners Court Members

From: Stanley Liles, County Auditor

Re: Correction of Errors in the 2002 Budget

During the last several months I have found some errors in the 2002 Budget that need to be adjusted. Correcting this now will aid in reconciling some reports, which will be due at a later date. Since these are corrections, I have not asked for the signatures of the Department Heads.

### Veterans Service

The approved Departmental Budget for the Salaries, FICA/Medicare and Retirement includes the supplement paid out of Fund 075, Veterans' Service Fund. The expenditures to date are correct, but if we do not revise the budget there will be excess funds in the department's line items.

### Indigent Health Care

The method used in calculating the 8% allowance includes sales tax collected during the previous four quarters. In making my calculations I used the amounts collected by the County. In Bill Benson's **certification** of the allowance, he used the amount collected by the state to be transferred to the County (a timing difference). Since he has to certify to the allowance, we should use his numbers. In this case, it will reduce our allowance by \$4,189.

### Extension Office

It appears that I used FY00's actual expenditures instead of FY01's budget allowance in calculating the 10% increase for FY02. This mistake will leave this line item \$2,586 short by year's end.

### Webb Building – 134 West Harris Avenue - Utilities

Don Killam's request for \$8,900 in utilities was reduced to \$2,000. We believe the thinking must have been that the Judges and Constable would be in the new facilities by now. There is little else to pull from in this Department's Budget; therefore, we ask that an adjustment be made sufficient to cover the expenses. I have attached the expenditures for FY01 & FY02 for your review. Please give me the appropriate amounts and I will prepare the necessary form for next court meeting.

If you approve these corrections, all adjustments will be made through the Contingency Fund, which would increase that budget by \$2,313 before the utility adjustment for the Webb Building. If you have any questions, please call.

# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

February 4, 2002

Fund: 001 General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
005 Veteran's Service	0109 Salary/Supervisor		615.00
005 Veteran's Service	0201 FICA/Medicare		47.00
005 Veteran's Service	0203 Retirement		48.00
192 Contingency	0601 Reserve	710.00	

**Reason**

To correct FY02 Budget which included Fund 075 Supplemental Salary in Departmental Budget.

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
078 Indigent Health Care	0397 Health Care Cost (8% GRTL)		4,189.00
192 Contingency	0601 Reserve	4,189.00	

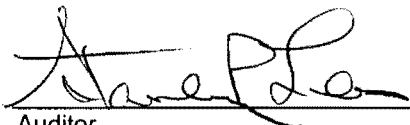
**Reason**

To adjust the allowance to the certified amount.


<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
090 Extension Service	0427 Auto Allowance	2,586.00	
192 Contingency	0601 Reserve		2,586.00

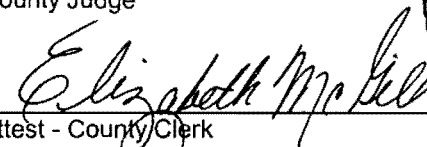
**Reason**

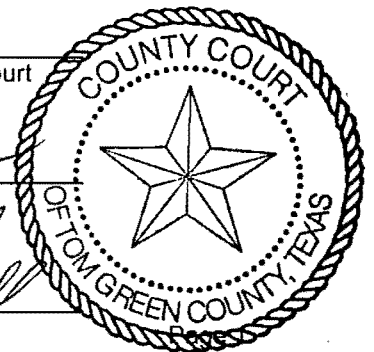
To correct the FY02 auto allowance budget to reflect 10% increase over FY01 Budget.

  
\_\_\_\_\_  
Auditor

3-12-02  
Date Approved by Commissioners Court

  
\_\_\_\_\_  
County Judge

  
\_\_\_\_\_  
Attest - County Clerk





# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

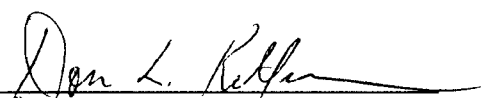
Michael D. Brown  
County Judge

February 27, 2002


Fund: 001 General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
146 Webb Building	0440 Utilities	4,000.00	
192 Contingency Fund	0601 Reserve		4,000.00

To transfer funds to cover utilities until June 2002.

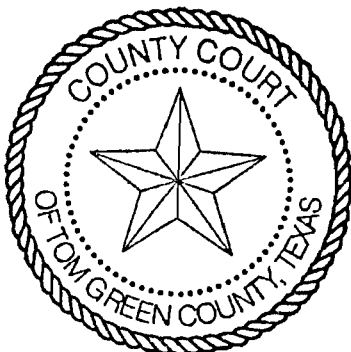
  
\_\_\_\_\_  
Department Head

3-12-02  
\_\_\_\_\_  
Date Approved by Commissioners Court

  
\_\_\_\_\_  
Auditor

  
\_\_\_\_\_  
County Judge

  
\_\_\_\_\_  
Attest - County Clerk



Account Id : 001-146-0440 - Expenditure - DETAIL

Account Balance as of 09/30/2001: 9,857.63

Budget: 4,000.00 YTD Expenditures: 9,857.63 Budget Bal: -5,857.63

	..Total Debits	..Total Credits	....Net Change	Closing Balance
Balance Fwd				0.00
2000 October	663.51		663.51	663.51
November	488.04		488.04	1,151.55
December	555.60		555.60	1,707.15
2001 January	697.11		697.11	2,404.26
February	625.58		625.58	3,029.84
March	795.90		795.90	3,825.74
April	721.72		721.72	4,547.46
May	916.99		916.99	5,464.45
June	976.82		976.82	6,441.27
July	1,035.99		1,035.99	7,477.26
August	1,378.46		1,378.46	
September	1,001.91		1,001.91	

POSTED Encumbrance: 0.00 UNPOSTED Encumbrance: 0.00

	..Encumbrances	Unencumbrances	....Net Change	Closing Balance
Balance Fwd				0.00
2000 October				0.00
November				0.00
December				0.00
2001 January				0.00
February				0.00
March				0.00
April				0.00
May				0.00
June				0.00
July				0.00
August				
September				

Apply Dt	P	Trans Id....	Description.....	Debit.....	Credit.....	Encumbrance...	Unencumbrance..
10/17/00	Y	A/P-181059	TXU GAS; 318-7567-98-1/134W HARRIS	15.93		0.00	0.00
10/17/00	Y	A/P-181121	TRASHAWAY SERVICE INC; 134W HARRIS	37.82		0.00	0.00
10/24/00	Y	A/P-181735	WEST TEXAS UTILITIES; 103589990/134 W HA	542.94		0.00	0.00
10/31/00	Y	A/P-181848	SAN ANGELO WATER UTILITIES; 14691-92392/	66.82		0.00	0.00
11/14/00	Y	A/P-183190	TXU GAS; 318-7567-98-1/134 W HARRIS AVE	34.37		0.00	0.00
11/21/00	Y	A/P-183717	TRASHAWAY SERVICE INC; 134 W HARRIS	37.82		0.00	0.00
11/21/00	Y	A/P-184011	WEST TEXAS UTILITIES; 103589990/134 W HA	415.85		0.00	0.00
12/19/00	Y	A/P-185670	TXU GAS; 318-7567-98-1/134 W HARRIS AVE	119.67		0.00	0.00
12/22/00	Y	A/P-186220	SAN ANGELO WATER UTILITIES; 134 W HARRIS	38.29		0.00	0.00
12/22/00	Y	A/P-186228	TRASHAWAY SERVICE INC; 134 W HARRIS	37.82		0.00	0.00
12/22/00	Y	A/P-186252	WEST TEXAS UTILITIES; 134 W HARRIS/10358	359.82		0.00	0.00

Apply Dt	P	Trans Id....	Description.....	Debit.....	Credit.....	Encumbrance...	Unencumbrance..
01/16/01	Y	A/P-187664	TXU GAS; 134 W HARRIS AVE/318-7567-98-1	307.22	0.00	0.00	0.00
01/23/01	Y	A/P-188253	TRASHAWAY SERVICE INC; 134 W HARRIS	37.82	0.00	0.00	0.00
01/30/01	Y	A/P-188767	WEST TEXAS UTILITIES; 134 W HARRIS/10358	281.43	0.00	0.00	0.00
01/30/01	Y	A/P-188819	SAN ANGELO WATER UTILITIES; 134 W HARRIS	70.64	0.00	0.00	0.00
02/13/01	Y	A/P-190052	TXU GAS; 318-7567-98-1/134 W. HARRIS AVE	180.92	0.00	0.00	0.00
02/20/01	Y	A/P-190463	TRASHAWAY SERVICE INC; 134 W HARRIS	37.82	0.00	0.00	0.00
02/27/01	Y	A/P-191032	WEST TEXAS UTILITIES; 103589990/1340 W H	406.84	0.00	0.00	0.00
03/20/01	Y	A/P-192485	TXU GAS; 318-7567-98-1/134 W. HARRIS	49.91	0.00	0.00	0.00
03/20/01	Y	A/P-192718	TRASHAWAY SERVICE INC; 134 W. HARRIS	37.82	0.00	0.00	0.00
03/27/01	Y	A/P-193515	WEST TEXAS UTILITIES; 103589990/134 W HA	708.17	0.00	0.00	0.00
04/05/01	Y	A/P-184116*2	SAN ANGELO WATER UTILITIES; 14691-92392/	20.93	0.00	0.00	0.00
04/05/01	Y	A/P-191457*2	Correction of Inv 191457 - Correcting En	22.64	0.00	0.00	0.00
04/10/01	Y	A/P-194347	SAN ANGELO WATER UTILITIES; 14691-92392/	38.29	0.00	0.00	0.00
04/24/01	Y	A/P-196017	TRASHAWAY SERVICE INC; 134 W HARRIS	37.82	0.00	0.00	0.00
04/24/01	Y	A/P-196033	WEST TEXAS UTILITIES; 134 W HARRIS AVE	602.04	0.00	0.00	0.00
05/01/01	Y	A/P-196367	SAN ANGELO WATER UTILITIES; 134 W HARRIS	105.14	0.00	0.00	0.00
05/29/01	Y	A/P-198788	WEST TEXAS UTILITIES; 103589990/134 W HA	734.83	0.00	0.00	0.00
05/29/01	Y	A/P-198950	SAN ANGELO WATER UTILITIES; 14691-92392/	77.02	0.00	0.00	0.00
06/12/01	Y	A/P-200059	TXU GAS; 318-7567-98-1/134 W HARRIS	0.84	0.00	0.00	0.00
06/26/01	Y	A/P-201004	WEST TEXAS UTILITIES; 103589990/134 W. H	862.52	0.00	0.00	0.00
06/26/01	Y	A/P-201252	TRASHAWAY SERVICE INC; 24049016/134W.HAR	75.64	0.00	0.00	0.00
06/26/01	Y	A/P-201282	TRASHAWAY SERVICE INC; SERVICES	37.82	0.00	0.00	0.00
07/03/01	Y	A/P-201477	SAN ANGELO WATER UTILITIES; 14691-92392/	85.34	0.00	0.00	0.00
07/17/01	Y	A/P-202572	TXU GAS; 318-7567-98-1/134 W HARRIS	15.15	0.00	0.00	0.00
07/24/01	Y	A/P-203236	TRASHAWAY SERVICE INC; 24049016/134 W. H	37.82	0.00	0.00	0.00
07/24/01	Y	A/P-203414	WEST TEXAS UTILITIES; 103589990/134 W. H	897.68	0.00	0.00	0.00
08/07/01	Y	A/P-204316	SAN ANGELO WATER UTILITIES; 14691-92392/	93.87	0.00	0.00	0.00
08/14/01	Y	A/P-204555	TXU GAS; 318-7567-98-1/134 W HARRIS	15.15	0.00	0.00	0.00
08/21/01	Y	A/P-205384	TRASHAWAY SERVICE INC; 134 W HARRIS	37.82	0.00	0.00	0.00
08/28/01	Y	A/P-205696	SAN ANGELO WATER UTILITIES; 14691-92392/	136.60	0.00	0.00	0.00
08/28/01	Y	A/P-205713	WEST TEXAS UTILITIES; 103589990/134 W. H	1,095.02	0.00	0.00	0.00
09/04/01	Y	A/P-206026	TXU GAS; 318-7567-98-1/134 W HARRIS	9.20	0.00	0.00	0.00
09/25/01	Y	A/P-207651	WEST TEXAS UTILITIES; 103589990/134 W. H	909.05	0.00	0.00	0.00
09/28/01	Y	A/P-208008	SAN ANGELO WATER UTILITIES; 14691-92392/	45.84	0.00	0.00	0.00
09/30/01	Y	A/P-208354	TRASHAWAY SERVICE INC; 24049016/134 W HA	37.82	0.00	0.00	0.00
Total POSTED Activity				9,857.63	0.00	0.00	0.00
Total UNPOSTED Activity				0.00	0.00	0.00	0.00

Account Id : 001-146-0440 - Expenditure - DETAIL

Account Balance as of 02/28/2002: 1,340.21

Budget: 2,000.00 YTD Expenditures: 1,340.21 Budget Bal: -211.37

	..Total Debits	.Total Credits	....Net Change	Closing Balance
Balance Fwd				0.00
2001 October	398.62		398.62	0.00
November	386.69		386.69	0.00
December	554.90		554.90	0.00

POSTED Encumbrance: 0.00 UNPOSTED Encumbrance: 871.16

	..Encumbrances	Unencumbrances	....Net Change	Closing Balance
Balance Fwd				0.00
2001 October				0.00
November				0.00
December				0.00

Apply Dt	P	Trans Id....	Description.....	Debit.....	Credit.....	Encumbrance...	Unencumbrance..
10/23/01	Y	A/P-210048	WEST TEXAS UTILITIES; 103589990/134 W. H	338.32	0.00	0.00	0.00
10/23/01	Y	A/P-210084	TRASHAWAY SERVICE INC; 24049016/134 W. H	37.82	0.00	0.00	0.00
10/30/01	Y	A/P-210224	SAN ANGELO WATER UTILITIES; 14691-92392/	22.48	0.00	0.00	0.00
11/27/01	Y	A/P-212224	WEST TEXAS UTILITIES; 103589990/134 W. H	364.21	0.00	0.00	0.00
11/27/01	Y	A/P-212322	SAN ANGELO WATER UTILITIES; 14691-92392/	22.48	0.00	0.00	0.00
12/21/01	Y	A/P-214330	TRASHAWAY SERVICE INC; 134 W HARRIS	38.58	0.00	0.00	0.00
12/21/01	Y	A/P-214582	WEST TEXAS UTILITIES; 103589990/134 W. H	516.32	0.00	0.00	0.00
Total POSTED Activity				1,340.21	0.00	0.00	0.00
Total UNPOSTED Activity				0.00	0.00	0.00	0.00

0057

Line Item Review

146 (Webb Building) 134 West Harris Avenue

0303 - Sanitation Supplies	\$200.00
0358 - Safety:	\$100.00
0418 - Hired services:	\$132.00
1. Pesticide service -- Terminix (\$33.00 per qtr. x 4)	\$132.00
0433 - Inspection fees:	\$10.00
1. Fire extinguisher inspection -- West Texas Fire Extinguisher	
0440 - Utilities:	\$8,900.00 ***
0530 - Building repair:	\$2,000.00 ***
1. General repair	

Explanations/Justifications:

- 0440 - Utilities      \*\*\* - increased, gas and electric (30% estimated over 99-00 actual) Budget amount for 00-01 was insufficient. Also, heating has been changed to electric heat instead of gas.
- 0530 - Building repair      \*\*\* - increased, good possibility of air-conditioner condenser failure